

**TBay Modular Floors**  
 #205 – 105 May St. North  
 Thunder Bay, On. P7C 3N9  
 Phone: 807-285-TBay (8229)  
 tbaymodularfloors@gmail.com

## Preparations For Installation

Your flooring will soon be installed by fully qualified professionals. Please review the checklist to ensure you have done everything required prior to the arrival of our installers. If you would like us to perform specific tasks, please indicate by checking the appropriate item. Installers will not remove and replace anything in or on cabinets or on tables and dressers. Installers will not disconnect or reconnect appliances or electronic equipment.

- |   |         |        |
|---|---------|--------|
| Remove carpet, pad, tackless strips                   | You ___ | Us ___ |
| Remove carpet, pad, and tackless on stairs            | You ___ | Us ___ |
| Remove glued down carpet                              | You ___ | Us ___ |
| Remove glued down carpet on stairs                    | You ___ | Us ___ |
| Remove sheet vinyl or glued down modular vinyl        | You ___ | Us ___ |
| Remove vinyl and nosing from stairs                   | You ___ | Us ___ |
| Remove glued down rubber stair treads and risers      | You ___ | Us ___ |
| Remove glued down stair treads                        | You ___ | Us ___ |
| Remove glued down hardwood flooring                   | You ___ | Us ___ |
| Remove glued down hardwood on stairs                  | You ___ | Us ___ |
| Remove stapled or floating hardwood flooring          | You ___ | Us ___ |
| Remove stapled or floating hardwood on stairs         | You ___ | Us ___ |
| Remove laminate flooring and pad                      | You ___ | Us ___ |
| Remove laminate flooring and nosing on stairs         | You ___ | Us ___ |
| Remove ceramic floor tiles on wood                    | You ___ | Us ___ |
| Remove ceramic floor tiles on wood stairs             | You ___ | Us ___ |
| Remove ceramic floor tiles on concrete                | You ___ | Us ___ |
| Remove ceramic floor tiles on concrete stairs         | You ___ | Us ___ |
| Remove plywood subfloor                               | You ___ | Us ___ |
| Remove baseboards                                     | You ___ | Us ___ |
| Remove flooring transitions                           | You ___ | Us ___ |
| Screw down subfloor to remove squeaks (no guarantees) | You ___ | Us ___ |
| Patch / skim coat / prepare subfloor for new flooring | You ___ | Us ___ |
| Floor patching and leveling with self-leveler         | You ___ | Us ___ |
| Remove and replace fridge and stove                   | You ___ | Us ___ |
| Remove and replace clothes washer and dryer           | You ___ | Us ___ |
| Remove and replace toilet                             | You ___ | Us ___ |
| Remove and replace furniture                          | You ___ | Us ___ |

Customer Name: \_\_\_\_\_

Date: \_\_\_\_\_

Customer Signature: \_\_\_\_\_

Please note: any changes to the checklist will alter the final cost of installation